

Option to Port Term Life and AD&D Insurance for Employees of Houston Independent School District & Their Dependents

Offered by **MINNESOTA LIFE**

Employees previously insured under the Houston ISD Group Term Life with AD&D insurance program may elect to continue all or a portion of their in force insurance, as well as any in force term insurance for dependents.

Life insurance coverage not eligible for portability may be converted to an individual policy without providing evidence of insurability. See the enclosed comparison chart to determine eligibility for portability versus conversion. Conversion is also available when ported coverage ends for an individual.

About Portability

Portability allows employees to continue Basic and Supplemental Term Life with AD&D insurance to age 70 – no evidence of insurability required!

Eligibility

You have 31 days from the date your previous coverage terminated to apply for portability. You become eligible to enroll for portable coverage if you are under 70 years old and your group coverage ends because:

- You retire or otherwise terminate employment; or
- You are laid off or are on a non-medical leave and can no longer continue coverage through your employer; or
- You otherwise lose eligibility under your employer's plan.

You are not eligible to port your coverage if:

- You were not actively at work due to sickness or injury on the day before your group eligibility ended; or
- The employer has canceled the group policy.

Portable insurance amounts for you

You can port all or a portion of your Term Life with AD&D insurance coverage currently in force, to a maximum of \$500,000 (maximum of 65% of your current amount to \$325,000 if age 65 or older).

Your coverage reduces to 65% at age 65 and terminates at age 70.

Your AD&D amount cannot exceed your Term Life amount.

Portable insurance amounts for your dependents

You may elect to continue coverage for your dependents only if you continue coverage for yourself.

Spouse – You can port all or a portion of your spouse term life coverage currently in force, up to a maximum of \$100,000 (maximum of 65% of current amount to \$65,000 if age 65 or older). The ported coverage reduces to 65% at age 65 and terminates at the earlier of spouse's or employee's age 70.

Children – You may continue all or a portion of your child term life coverage currently in force.

Additional dependent coverage information

All dependent coverage ends when you reach age 70 or when the dependent is no longer an eligible dependent.

Action must be taken to terminate dependent coverage if any of the following events occur:

- Divorce or legal separation from your spouse.
- Children are no longer eligible for coverage. Children are eligible to age 26 years.

Election of portable coverage

To elect portable coverage, complete the Portability Election form and send it to Minnesota Life within 31 days after the date your group coverage ends. Please fax or mail your completed form to:

Minnesota Life Insurance Company
Group Administration Department
400 Robert Street North
St. Paul, MN 55101

Or fax to: 651-665-4827

Premium payment options

Minnesota Life will bill you for the first premium payment after receiving your completed election form. On the election form, you can elect one of the following billing frequencies:

- Be billed quarterly, semi-annually or annually (a \$2.00 administrative fee is charged *per premium payment* if you choose to be billed quarterly or semi-annually).
- Have monthly premium payments automatically deducted from your checking account through Electronic Funds Transfer (EFT). No administrative fees apply.

Questions

If you have any questions about continuing your coverage, please contact Minnesota Life at 866-293-6047.

Portable coverage – monthly premiums

The following are monthly premium rates for portable coverage. Note that premium rates for you and your spouse are based on age and the coverage amounts you elect. **Premiums will increase with age and are subject to change.**

Term Life

Monthly Rate Per \$1,000		
Age	Employee	Spouse
Under 30	\$0.06	\$0.12
30 – 34	\$0.06	\$0.16
35 – 39	\$0.06	\$0.18
40 – 44	\$0.12	\$0.26
45 – 49	\$0.22	\$0.48
50 – 54	\$0.34	\$0.76
55 – 59	\$0.60	\$1.28
60 – 64	\$0.72	\$1.50
65 – 69	\$1.26	\$2.64

Employee AD&D

Monthly Rate Per \$1,000
\$0.038

Child Term Life

Monthly Rate Per \$1,000
Insures all eligible children \$0.198

All rates are subject to change.

Monthly premium calculation

Divide the amount of insurance you are electing by 1,000. This is referred to as the number of units of insurance. Multiply the units of insurance by the rate listed for your age in the table to determine your monthly premium.

For example, if you are a 44-year-old employee and elect to continue \$100,000 of term life insurance, the following would be the calculation for your monthly premium.

$$\begin{array}{r} \$100,000 \div 1,000 = 100 \text{ Units of insurance} \\ \quad \quad \quad \times 0.12 \text{ Rate per unit} \\ \quad \quad \quad \hline \quad \quad \quad \$12.00 \text{ Monthly premium} \end{array}$$

In this example the employee's total monthly cost for porting \$100,000 of term life insurance is \$12.00.

Differences between porting and converting your Group Coverage

	Portability	Conversion
Eligible coverage	<ul style="list-style-type: none"> ▪ Employee Basic and Supplemental Term Life with AD&D coverage can be ported. ▪ Employee AD&D amount cannot exceed Employee Term Life amount. ▪ Dependent coverage can only be ported if employee term life coverage is ported. 	<ul style="list-style-type: none"> ▪ Employee Basic and Supplemental Term Life coverage can be converted. ▪ AD&D cannot be converted. ▪ Dependent Term Life coverage can be converted even if employee coverage is not converted.
Type of insurance following election	Group Term Life and AD&D	Individual Life policy
Eligibility timing	Must be elected within 31 days of event below	Must be elected within 31 days of event below
Events allowing portability/conversion	Coverage is lost due to: <ul style="list-style-type: none"> ▪ Retirement ▪ Termination of employment ▪ Layoff or non-medical leave ▪ Other loss of eligibility 	Coverage is lost due to: <ul style="list-style-type: none"> ▪ Retirement ▪ Termination of employment ▪ Layoff or leave ▪ Loss of eligibility ▪ Termination of group policy ▪ Medical leave
Not allowed for	Coverage is lost due to: <ul style="list-style-type: none"> ▪ Termination of group policy ▪ Employee not actively at work due to sickness or injury ▪ Nonpayment of premium 	Coverage is lost due to: <ul style="list-style-type: none"> ▪ Nonpayment of premium
Guaranteed issue	All guaranteed issue	All guaranteed issue
Maximum age to elect	Employee: Age 69 Spouse: Employee's or spouse's age 69 Child: Qualifying age or employee's age 69	No maximum age
Minimum amount allowed	Employee: \$10,000 Spouse: No minimum Child: No minimum	No minimum
Maximum amount allowed	Employee: Previous amount in force to maximum of \$500,000 (65% of previous amount to maximum of \$325,000 if 65 or older) Spouse: Previous amount in force up to a maximum of \$100,000 (65% of previous amount to a maximum of \$65,000 if age 65 or older) Child: Previous amount in force	Previous amount in force unless conversion is due to policy or class termination. If conversion is due to policy or class termination, there may be a limitation, depending on applicable state law.
Increases/decreases available	No increases Decreases available	Increases available (with Evidence of Insurability) Decreases available
Age reductions	Employee and spouse coverage reduces to 65% at age 65.	No age reductions
Termination age	Employee: Age 70 Spouse: Employee's or spouse's age 70 Child: Qualifying age limit or employee's age 70	No termination age

Portability Election

Minnesota Life Insurance Company - A Securian Company
 Group Administration Department • 400 Robert Street North • St. Paul, Minnesota 55101-2098

MINNESOTA LIFE

Employer name Houston Independent School District	Policy number 34018
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Employee Information

Name	Date of birth	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
Address (street, city, state, zip)		Telephone number

Date leaving employer's active plan	Reason for leaving the employer's active plan (retirement, termination of employment, etc.)
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Were you actively at work on the day before your retirement or termination? <input type="checkbox"/> Yes <input type="checkbox"/> No	If you answered no, was your absence due to sickness or injury? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Current basic term life amount \$	Amount to be continued \$
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Current supplemental term life amount \$	Amount to be continued \$
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Current Employee AD&D amount \$	AD&D amount to be continued (not to exceed term life amount) \$
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Primary beneficiary(ies) designation (include full name and address) <i>The person or persons named will receive the proceeds.</i>	Relationship	Share % (Primary beneficiaries must total 100%)
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Contingent beneficiary(ies) designation (include full name and address) <i>If the primary beneficiary(ies) is no longer living, the benefit is paid to this person(s).</i>	Relationship	Share % (Contingent beneficiaries must total 100%)
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Dependent Information

Current spouse term life amount \$	Amount to be continued \$
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Name of spouse	Date of birth	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
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Current child term life amount \$	Amount to be continued \$ Please fill out the information below for each eligible child.
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Name of child	Date of birth	Name of child	Date of birth
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Name of child	Date of birth	Name of child	Date of birth
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Please indicate how you would like to be billed:
 Quarterly Semi-Annually Annually

Do not send a premium payment in with this completed form. Minnesota Life will bill you for the first premium payment after receiving your completed election form. Future premiums may be billed quarterly, semi-annually or annually. Or, you may elect monthly premium payments through Electronic Funds Transfer (EFT) and you will not be billed; premiums will be deducted automatically from your checking account.

A \$2.00 fee is charged *per premium payment* for administrative fees, unless billed annually or EFT is being used.

Monthly (EFT only) **ACTION NEEDED:** You will need to send a voided check along with this application.

IMPORTANT NOTE: By selecting the monthly EFT payment option, you are authorizing Minnesota Life Insurance Company to make charges equal to the monthly premium against your bank account at the financial institution noted on the attached voided check, and to withdraw that premium from your account.

To be eligible to port coverage you must apply within 31 days of the date your previous coverage terminated.

Applicant signature X	Date signed
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